

Staffing and Employment Policy

A high adult child ratio is essential in providing good quality After School and Holiday Playscheme care.

In our club:

- We have a least one member of staff to eight children.
- Regular staff meetings provide opportunities for staff to discuss the children's progress and any difficulties.
- We work towards an equal opportunities employment policy, seeking to offer job opportunities equally to both women and men, with or without disabilities, from all religious, social, ethnic and cultural groups.
- Club Co Ordinator and Leader have a Level 3 childcare qualification.
- At least 50% staff qualified.
- Regular training is available to all staff using the Young In Herts training manual.
- We support the work of our staff by means of regular monitoring/appraisals.
- Our After School and Holiday club budget includes an allocation towards training costs.
- We are committed to recruiting, appointing and employing staff in accordance with all relevant legislation.

Approved by Committee

William Allen – Chairperson MASC

December 2006